

Fire District No. 3

TOWNSHIP OF HANOVER, COUNTY OF MORRIS

OCTOBER 29, 2024

RESOLUTION AMENDING THE ESTABLISHED MINIMUM STAFFING LEVELS FOR FIRE AND EMS SERVICES

RESOLUTION 24-10-29-121

WHEREAS, Hanover Township Fire District 3 is committed to providing effective and efficient fire and emergency medical services (EMS) to the residents and visitors of Hanover Township; and

WHEREAS, it is essential to maintain adequate staffing levels to ensure the safety and well-being of both the public and the fire district personnel; and

WHEREAS, the Fire District recognizes the importance of maintaining a minimum level of personnel on duty to respond to emergency situations in a timely and professional manner; and

WHEREAS, the Fire District has determined that minimum staffing levels are necessary to meet the operational needs of the community and ensure the safety of both personnel and the public, and

WHEREAS, the previously adopted resolution concerning said staffing levels is in need of amending consistent with the best interest of the communities that we serve.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Hanover Township Fire District 3 as follows:

1. **Minimum Fire Staffing:** The minimum staffing level for fire operations shall be set at **one (1) personnel** on duty at all times. This individual shall be trained and equipped to perform essential firefighting duties, including but not limited to fire suppression, rescue operations, and other related tasks as required by the Fire District.
 - a. This minimum staffing shall require that the member perform all duties as described in their respective job descriptions, including but not limited to emergency and non-emergency responses, public safety education, fire, rescue and EMS.
2. **Minimum EMS Staffing:** The emergency medical services (EMS) operations must maintain a minimum staffing level of **two (2) personnel** on duty at all times. These individuals must be certified EMS providers, trained and equipped to conduct medical assessments, deliver emergency medical care, and transport patients as required by the Fire District. If necessary, one (1) of these two personnel may be one of the scheduled firefighter/EMTs on duty for that day,

even if that member constitutes the minimum fire staffing as outlined in (1) above.

3. At any time when Fire or EMS are not capable of responding to calls, the County shall be immediately advised to set automatic aid if a subsequent call should arise.
4. **Compliance:** The Administration or the Board of Fire Commissioners, or their designee, shall ensure that the staffing levels outlined in this resolution are adhered to at all times. In the event of unforeseen circumstances, that impact staffing levels, the Administration or the Board of Fire Commissioners or their designee shall take immediate action to remedy the situation and ensure that the Fire District is adequately staffed.
5. **Review:** This resolution shall be reviewed annually, or as needed, to ensure that the minimum staffing levels remain appropriate and consistent with the operational needs of Hanover Township Fire District 3.
6. **Effective Date:** This resolution shall take effect immediately upon adoption by the Board of Commissioners and Resolution 24-09-05-101 is immediately rescinded.

It is hereby certified that the Board of Fire Commissioners adopts this resolution on the 29th day of **October 2024**.

MaryLou DeSimone, Secretary

Fire District No. 3

TOWNSHIP OF HANOVER, COUNTY OF MORRIS

Certification

I, **MaryLou DeSimone**, Secretary of the Board of Fire Commissioners of Fire District No. 3, Township of Hanover, County of Morris, State of New Jersey, hereby certify that the Commissioners at a meeting held on the **29th** day of **October, 2024** duly adopted the attached resolution;

24-10-29-121 RESOLUTION AMENDING THE ESTABLISHED MINIMUM STAFFING LEVELS FOR FIRE AND EMS SERVICES

This resolution was introduced by Commissioner:

DeSimone Dugan, Jr. Dugan, Sr. Keyser Cornine

and was seconded by Commissioner

DeSimone Dugan, Jr. Dugan, Sr. Keyser Cornine

Record of the Vote

	DeSimone	Dugan, Jr.	Dugan, Sr.	Keyser	Cornine
Yes	X	X	X	X	X
No					
Abstain					
Absent					

MaryLou DeSimone, Secretary